

Course Name	JUD 2110 Principles of Court Management
CRN	70053
Description	Introduces concepts such as ethical and specific court operation issues with an emphasis on ethics in the workplace. Students explore management styles, hiring and firing limitations, federal employment laws, court security, and court budget preparation and spending.
Prerequisites	ENG 099 or Accuplacer Sentence Skills score of 69 or equivalent, RDG 099 or Accuplacer reading Score of 69 or equivalent.
Start and End Dates	September 2 through December 13, 2008
Instructor Name	Jennifer R. Albright
Phone	505-224-3854 ext. 0405
Email	jalbright@cnm.edu
Required face-to-face meetings including but not limited to: Proctored exams, on campus presentations; orientations; midterm exams; final exams, etc.	This class meets every week on Mondays from 5:00 p.m. to 6:15 p.m. See catalog for room and building.
Required Texts	No required text. All reading materials are offered in Word documents through Blackboard or via weblinks.
Software Requirements: software student must purchase for this course.	No software must be purchased by students.

Course Name	JUD 2110 Principles of Court Management
Recommended connection speed (Dial up, DSL, or High speed)	See the CNM Distance Learning Page for web and computer capability requirements.
Additional requirements for this course	Students must have regular access to a computer, the internet, and a printer.
Online Information and time commitment	Students will need to spend at least 3 hours online each week in addition to off-line time for readings and preparing assignments.
Additional instructions for registered students	All students must attend the first day of class as indicated herein and in the catalog in order to receive instructions, materials and the first week's assignments. .
DL Tutorials	http://www.cnm.edu/depts/dl/StudentTutorials.php