

Course Name	ACCT 1112, Accounting IB, Section 21
CRN	#90979
Description	This is a continuation of the introductory course to the basic principles and practices of financial accounting to be taken after ACCT 1111. Students completing this course should have an understanding of concepts that are fundamental to accounting. ACCT1111 plus ACCT 1112 are equivalent to ACCT110 (formerly ACCT101) in prior catalogs. This course is entirely theory in nature.
Prerequisites	ACCT1111 Accounting IA and ACCT1109 Business Math or Math 1315.
Start and End Dates	May 18, 2009 Through August 5, 2009
Instructor Name	Daniel R. Keays, CPA
Phone	224-3900 ext. 0484
Email	keaysd@cnm.edu
Required face-to-face meetings including but not limited to: Proctored exams, on campus presentations; orientations; midterm exams; final exams, etc.	<p>Students are required to take a 1 ½ hour paper and pencil closed book final at the Academic Distance Learning and Make-up Testing Center (ADLMT) located at the CNM Main Campus, Building S Room 21. The final is a comprehensive, problem based exam and covers all chapters. Specific days and times for the final will be on the Class Schedule available the first day of class.</p> <p>If you live outside the Albuquerque area and cannot come to the testing center for the final exam, you must notify me in writing via Blackboard email within the first two weeks of the semester. It is your responsibility to make alternate arrangements, approved in advance by me, to take a proctored final exam elsewhere. Examples of approved alternatives have generally included arrangements with testing centers and proctors at other educational institutions. Any costs of such arrangements are a student responsibility.</p>
Required Texts	<u>Financial Accounting</u> Fourth Edition – 2007 (Binder ready version with WileyPlus & binder) ISBN 978-0470-081532.

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Software Requirements: software student must purchase for this course.	<p>The CNM Distance Learning website http://www.cnm.edu/depts/dl/index.php has an outline of recommended hardware and software requirements that are necessary to complete this and other distance learning courses.</p> <p>Microsoft Word, Excel, PowerPoint and Adobe Acrobat Reader are needed.</p>
Recommended connection speed (Dial up, DSL, or High speed)	Faster is better for an online course. Dial up can work for many aspects of the course. However, large files may not download or open with Dial up. If you have Dial up, it is recommended that you find an alternate location (CNM computer lab for example) to complete the tasks in the course that are more functional with High speed.
Additional requirements for this course	None.
Online Information and time commitment	Students should expect to spend a minimum of 9 to 12 hours per week on this course.
Additional instructions for registered students	<p>Student should go directly to the Distance Learning home page at http://www.cnm.edu/depts/dl/index.php.</p> <p>On the first day the class is available in Blackboard add the course and review the syllabus. Complete any assignments required for the first in-class meeting. If unfamiliar in using Blackboard and DL courses. Follow the tutorials on the DL website to create a user name, password, add a course and get oriented in Blackboard. Then add the course and review the syllabus. Complete any assignments required for the first in-class meeting. Failure to access the course, as noted within the course syllabus and class schedule will result in you being dropped from the class for nonattendance.</p>
DL Tutorials	http://www.cnm.edu/depts/dl/StudentTutorials.php

